The Cosca Group
A Leadership Development Corporation

APPLICATION DEADLINE:

Time:

Date:

APPLICATION FOR THE POSITION OF SUPERINTENDENT

Application requirements include a completed application form, a formal letter of introduction, a current resume, and placement papers **or** five letters of reference (three current, within the past year). Submit documents in the order listed above in one pdf file.

Applicant Information

Full name: _____ Date: _____

Last *First* *M.I.*

Address: _____ Phone: _____

Street address *Apt/Unit #*

_____ Email: _____

City *State* *Zip Code*

Current School District: _____ Annual Budget: _____

District Configuration (e.g.K-6, K-12): _____ Ethnic Composition: _____

Record of Professional Experience (most recent first)

District: _____ District Enrollment: _____ Salary: _____

Position: _____ From: _____ To: _____

District: _____ District Enrollment: _____ Salary: _____

Position: _____ From: _____ To: _____

District: _____ District Enrollment: _____ Salary: _____

Position: _____ From: _____ To: _____

District: _____ District Enrollment: _____ Salary: _____

Position: _____ From: _____ To: _____

Record of Professional Education (most recent first)

Institution: _____ From: _____ To: _____

Major: _____ Degree: _____

Institution: _____ From: _____ To: _____

Major: _____ Degree: _____

Institution: _____ From: _____ To: _____

Major: _____ Degree: _____

Institution: _____ From: _____ To: _____

Major: _____ Degree: _____

References TCG May Contact Confidentially

Please list at least five references, three current within the last twelve months.

Full name: _____ Title: _____

Mobile Phone: _____ Work Phone: _____

Full name: _____ Title: _____

Mobile Phone: _____ Work Phone: _____

Full name: _____ Title: _____

Mobile Phone: _____ Work Phone: _____

Full name: _____ Title: _____

Mobile Phone: _____ Work Phone: _____

Full name: _____ Title: _____

Mobile Phone: _____ Work Phone: _____

Questions:

1. What significant contributions do you think you've made in an administrative position?

Response: *800 character limit*

2. What important qualifications do you think equip you to perform as superintendent?

Response: *800 character limit*

Do you have a California General Administrative or Standard Administrative Credential?	Yes ☐	No ☐
Do you object to the adviser contacting references other than those listed herein in your confidential papers?	Yes ☐	No ☐
Have you ever been convicted of a misdemeanor or a felony?	Yes ☐	No ☐

If yes, please explain: _____

How did you learn about this opening? _____

I authorize the verification of all information provided.	Yes ☐	No ☐
I understand that if I contact a member of the District Board of Trustees during the application and selection process, I will be disqualified.	Yes ☐	No ☐

Signature

I certify that my answers are true and complete to the best of my knowledge.

I understand that erroneous information may be grounds for immediate elimination as a candidate or termination of employment if I'm hired.

Signature: _____ Date: _____

Submission Information (Send all required documents as a single PDF file).